

Naval Station Norfolk



Introduction To Paralegal Studies

Certificate Program

This certificate program is designed for individuals interested in pursuing a career assisting lawyers by conducting legal research, preparing legal documents, and investigating case relevant facts. In addition to litigation, students will learn to work in areas of bankruptcy, criminal law, real estate, domestic relations, personal injury, corporation law, wills trusts, estates, elder law, legal research and writing, and law office technology. This course is a practical hands-on intensive program designed to train students in specific legal areas. The program consists of ten modules that focus on a particular aspect of the legal profession. Relevant terms and skill competencies are identified and packaged as requirements for the successful paralegal.



Forms for base access will need to be submitted 30 days prior to the class start date for processing.

NSU/VBHEC reserves the right to cancel due to low enrollment.

10 weeks of Hands-on
Intensive Instruction

Base fall classes; Schedule to
be announced!!

Monday & Wednesday

1100 - 1330

Cost: **\$1050.00**

50 classroom hours



For registration details contact:

Navy College Annex
Room 202

Building CEP – 87
8855 First Street

Naval Station Norfolk
(757-489-8516)

<http://www.nsu.edu/vbhec/>